



**DUPLICATE ANNUAL REGISTRATION  
CERTIFICATE REQUEST AND NAME CHANGE  
FORM**

(For Dentists, Hygienists, and OMS/ Dental Assistants)

**Oklahoma State Board of Dentistry**  
2920 N Lincoln Blvd., Ste B  
OKC, OK 73105  
Phone: (405) 522-4844  
Fax: (405) 522-4614  
www.ok.gov/dentistry

**Instructions:**

1. Use this form to request a duplicate license or permit issued by the State Board of Dentistry.
2. Fill form out completely using blue or black ink and do not leave any questions blank. If the form is incomplete, it will be mailed back.
3. Mail this form and your non-refundable fee to the Oklahoma State Board of Dentistry at the address listed above. Payment can be made by check, money order, or cashier's check (Do NOT send cash). Please make payment to Oklahoma State Board of Dentistry or OKBOD.
4. If you are requesting a duplicate renewal certificate, please submit \$10.00. If you are requesting a new wall license (for dentists and dental hygienists only), please submit \$30.00. Also, plan for the wall license to be picked up when it is ready. You will be notified by email at that time or submit a mail fee of \$10.00 if you would like it shipped.
5. **Processing and Receiving Your Certificate:** Please allow up to 2-4 weeks for processing. Your certificate will be mailed to the address we have on file for you at the Board of Dentistry.
6. Please note wall licenses must be signed by the Board and will be processed at the next regularly scheduled Board Meeting, which are held quarterly.
7. **Name changes**-please attach a copy of your marriage license or divorce decree. Fee \$10 per copy.

DATE: \_\_\_\_\_  
 NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 LICENSE/PERMIT NO: \_\_\_\_\_

**NON-REFUNDABLE FEE:**  
**\$10 PER RENEWAL (small)**  
**LICENSE/ CERTIFICATE**

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**Dentist & RDH only**

**\$30 PER WALL LICENSE +**  
**\$10 Mail Fee to Ship**

Please Check One: I am a: \_\_\_\_\_ Dentist \_\_\_\_\_ Hygienist \_\_\_\_\_ OMS/ Dental Assistant

**I AM REQUESTING:**

___ Annual Renewal (\$10)	___ Specialty License (\$10)	___ Entity Permit (\$10)	___ Dispensing Permit(\$10)
___ Anesthesia Permit-Provider (\$10 per location)	___ Anesthesia Permit-Facility (\$10 per location)	___ Dental Lab Permit (\$10)	___ Wall License (\$30)

\_\_\_ Shipping Fee (\$10) – Wall License Only

Number of Certificates Requested: \_\_\_\_\_ Amount Due: \_\_\_\_\_

I understand that my new certificate(s) will be mailed to the address currently on file with the State Board of Dentistry and that I have verified my address in the online system prior to submitting this form.

\_\_\_\_\_  
DAYTIME PHONE #

\_\_\_\_\_  
SIGNATURE